Chapter Formation and Guidelines

The International Tuba Euphonium Association welcomes and encourages the formation of chapters and affiliates to the organization. Chapters and affiliates will be in charge of their own activities and are encouraged to create by-laws, hold frequent meetings among current members, continue to invite new members into the organization, conduct more widely varied activities of the chapter between national meetings and to foster and encourage varied musical performances. Activities may include the sponsorship of clinics, master classes, commissioning of new works for tuba and euphonium, and any other activities that foster the mutual growth of our instruments.

Each chapter must have at least 5 active members of the International Tuba Euphonium Association to be considered a chapter or affiliate. Once the agreement has been reached to form a chapter, officer elections must then take place. By-laws, while not necessary, can then be formulated and ratified by the members of the chapter. This application must then be filled out and electronically sent to the Chapter Coordinator at jorth32@gmail.com. Upon review by the Chapter Coordinator and Executive Director, the newly formed chapter will then be able to commence with chapter activities. There is no fee associated with the formation of a chapter or affiliate. Group e-memberships are a cost-effective method to form a chapter. For more information on group e-memberships visit http://www.iteaonline.org/members/Join_ITEA/Join-Renew-ITEA/
For group e-membership registration*, please download a copy of the membership registration form and send a completed form for each member and one form of payment to:

ITEA
PO Box 1296
Gilbert, AZ 85299

*All memberships expire one year from the end of the month you register/renew. Electronic Memberships receive access to the members-only area of iteaonline.org, which includes an electronic version of the Journal, video lessons, and more.

APPLICATION FORM

Submit a completed copy of this Application Form to the Chapters Coordinator, by email to: jorth32@gmail.com.

NAME OF CHAPTER:________________________________________________________

SCHOOL:_______________________________________________________________

MAILING ADDRESS:_________________________________________________________________

CITY:_________________________STATE:________________ZIP:________

COUNTRY:________________________

WEB SITE (if applicable):_____________________________________________________

Send completed application form and roster to:
Jesse Orth
ITEA Chapters Coordinator
jorth32@gmail.com
MEMBERSHIP ROSTERS

NAME OF CHAPTER
__________________________________________

Chapter Advisor/Contact Person
__________________________________________
Advisor E-mail__________________________________Phone_______________________

Executive Board

President
Name________________________________________
Instrument___________________________________
Email________________________________________

Vice-President
Name________________________________________
Instrument___________________________________
Email________________________________________

Secretary
Name________________________________________
Instrument___________________________________
Email________________________________________

Treasurer
Name________________________________________
Instrument___________________________________
Email________________________________________
<table>
<thead>
<tr>
<th>Name</th>
<th>Instrument</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>